



POSITION DESCRIPTION

Position Title:	Gardener	Business Unit:	Brida Ground Maintenance Services
Position Type:	Level 2	Award:	Gardening and Landscaping Service Award 2010
Location:	City of Karratha	Roster:	Monday - Friday
Reports to:	Gardener – Leading Hand	Reports:	N/A
Hours per day:	9	Working Hours:	Dampier: Karratha: Cape Lambert:

ROLE OBJECTIVE

The objectives of the role are:

- Undertake ground maintenance duties at a high standard, in a professional and safe manner at all times;
- Support your team mates in their responsibilities and with a positive attitude;
- Represent the Brida brand and reputation with proud and honour;

DUTIES & RESPONSIBILITIES

Ground Maintenance - Level 2

- Undertaking regular ground maintenance and general gardening and landscaping duties;
- Safe operation of whipper snippers, lawn mowers, blowers, hedgers and chainsaws as directed;
- The use of hand tools such as rakes, shovels, pitch forks, hammers and other general tools required to complete the assigned task;
- Removal of weeds, mulching and tree pruning tasks;
- Loading and unloading of trailers;
- Comply with BRIDA safety policies and instructions at all times, including the safety regulations in place at other workplaces;
- Operation of vehicles which may be towing a trailer.
- Safe operation of a ride on mower when required;
- The spraying of chemicals when required;
- Tree lopping activities;
- Reticulation knowledge and experience.

Contract Obligations

- Maintain the grounds areas in accordance with the **Grounds Maintenance Standard**;
- Provide a service that is responsive to seasonal weather and growing conditions;
- Ensure all grounds areas are generally free from litter;
- Ensure all grounds areas are maintained in accordance with their intended use and are Fit for Purpose;
- Ensure the safety and security of Users and Service Providers Personnel at all times;
- Promote a positive image of the Relevant Company to tenants, Residents and Users; and
- Report any safety hazards throughout the day-to-day- provision of Grounds Maintenance Service to the relevant company representative.



Grounds Maintenance Standard

- Remove and appropriately dispose of all waste material including green waste, noxious weeds, palm fronds, diseased plant material and general waste
- Ensure that automatic reticulation systems are operating efficiently and in a manner so as not to waste water
- Check the watering program to ensure appropriate application is delivered to each area
- Repair or replace damaged pipe work, sprinklers and reticulation and their components.
- After grounds maintenance Services, sealed and unsealed roads, carparks and other areas of work must be free on littler, loose stones, dirt, slippery material or other debris.
- Footpaths and driveways must have a clean and tidy appearance and be free from dirt, litter and debris
- Grass areas must in good condition and have an appearance suitable for the applicable sport, recreational activities or other uses of the area.
- Grass areas must be generally weed, pest and disease free, including being free from broad leaf and pest grasses.
- Grass areas must have all of their irrigation elements where installed, maintained and operational.
- Garden areas must be visually attractive in appearance, maintained in a clean, neat and safe condition and kept in accordance with the intended landscape character
- Garden areas must be free from dead and damaged plants and free from weeds and rubbish

Occupational Health & Safety (OH&S)

- Ensure that you are fit-for-work, both physically and mentally, before you undertake any work on site, and undertake daily breathalyzer test;
- Ensure you complete all pre-task hazard assessments: Take 5, JHA (Job Hazard Analysis) and CCC (Critical Control Checklist) as required, and prior to starting each task;
- Wear all necessary PPE (Personal Protective Equipment) at all times, based on your work location, work environment and your pre-task hazard assessment;
- Ensure you complete a vehicle pre-start on the first day of every swing, or first time you drive a different vehicle throughout your swing;
- Ensure you read, understand and sign off on all Safe Work Procedures (SWP) prior to undertaking any cleaning duties;
- Ensure you read, understand all products Safety Data Sheets (SDS) before handling chemical products;
- Ensure you comply with all OH&S and Clients regulations at all times;
- Attend and actively participate in all safety toolbox meetings and workshops;
- Report all OHS incidents or potential risks to Supervisor immediately;
- Report all HSE and maintenance issues to Supervisor as soon as practicable;
- Regularly update your Team Leader on all OH&S issues, including Take 5s, JHAs, SWPs, CCCs, daily running sheets and checklists;
- Carry out your responsibilities in a safe and efficient manner at all times, and in line with NBAC/Brida's policies and procedures at the time;
- Assist and participate in maintaining a healthy and safe work environment;
- Actively participate in safety related activities to achieve "zero harm" in the workplace;
- Implement the Brida mandate of 'Mates look after Mates';



Communications

- Effectively and regularly communicate with your Team Leader(s), Supervisor and other team members in a professional manner;
- Interact with client representatives in a kind, positive and professional manner.

SELECTION CRITERIA

ESSENTIAL

- 1 – 4 years' experience in gardening, ground maintenance and/or landscaping;
- Experience with landscaping tools including mowers, ride on mowers and brush cutters;
- Basic reticulation skills and experience;
- Full and valid C Class Driver's License;
- Chemical License;
- Chainsaw Ticket;
- Bobcat Ticket;
- Ability to mentor level 1 Gardeners.
- Work well within a team environment;
- Good communication skills;
- Good time management and organisational skills;
- Self-motivated and positive attitude;
- Understanding and respect for Indigenous culture;
- Commitment to working with people from different background and cultures.

DESIRABLE

- Full and valid C Class Driver's License;
- Previous experience working in the mining industry an advantage